

**Ad Astra Films**

84, av. de Lattre de Tassigny

06400 Cannes (France)

Tel: +339 64 35 25 84

Email : info@adastra-films.com

www.adastra-films.com

Internship Distribution / Marketing assistant

Industry: Cinema

Activity: short films, feature-length, corporate videos

Company:

Founded in March 2008, AD ASTRA FILMS is a production and distribution company based in Cannes. In less than 3 years, AD ASTRA FILMS has become a major regional actor for film production and one of the most recognized international short film distributors. We are specialized in festival distribution.

We develop and support films of all genres by French and international directors, from the scriptwriting to the promotion in festivals. The company owns a very selective catalogue composed of awarded short films sold to first rank TV channels (Canal +, France 2, France 3, RTP2...). Our last production *Deux Inconnus* (« The Strange Ones ») was selected in the official competition in Sundance and qualified for Oscars.

The company is not only specialised in cinema production but produces also corporates videos, TV and web spots.

Job description:

Your objective will be to promote our films at the festivals using our own film festival database.

This encloses:

- Communication by e-mail and by phone with international film festivals in French and English language

- Updates of our festival database
- Searching for new festivals
- Execution of film submissions (following the company's strategy of distribution specific for each film; understanding the rules and conditions of each festival and based on this considering the eligibility of each film; filling up the entry forms, shipment of the documents by post)

Required education:

- Student : "Licence Information-Communication" with option "Cinéma - Com visuelle"

Competencies and skills:

- French language: native speaker or Fluent French (Spoken & Written)
- English language : native speaker or Fluent English (Spoken & Written) is a must
- Intermediate Spanish is a plus

- Detail oriented
- Autonomous
- Flexible schedule
- Interested in cinema

Computer skills:

- **Word:** intermediate
- **Excel:** intermediate

Working hours: **35h/week**. Flexible and variable hours.

Internship length: **3 months** at least

Start date: **immediately**

Contract type: "**contract de stage**"

Salary: **420€/month**

Place of work: Alpes-Maritimes

Contact:

To apply for a position, please send your CV in English with a cover letter to:
stages@adastra-films.com